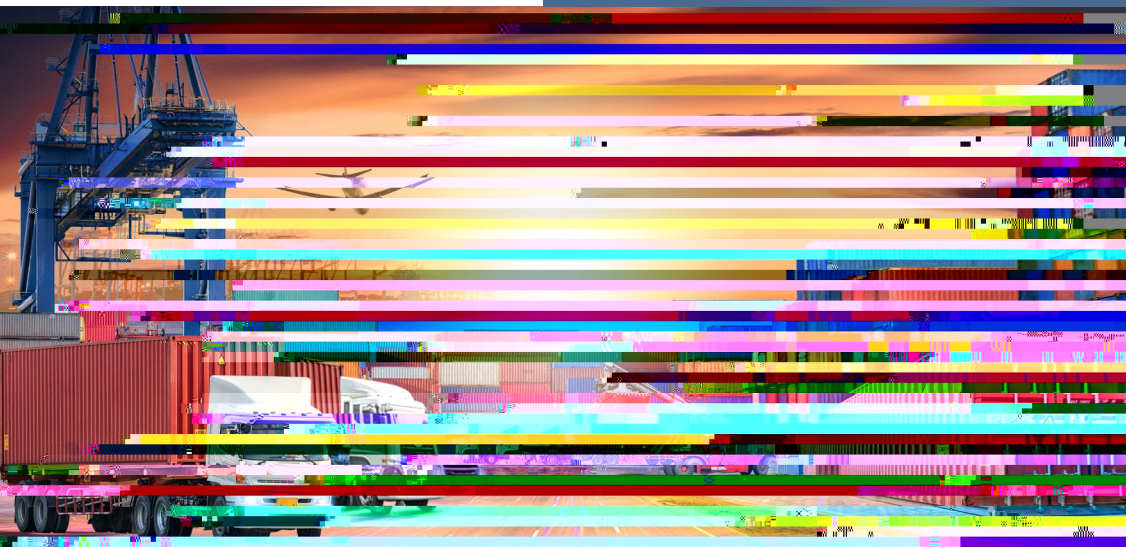


ARC MARINE

THEFT OR HIJACKING OF A
CONTAINER OR TRAILER

RISK CONTROL BULLETIN



INVESTIGATION GUIDELINES

The following is an outline of the types of information that should be developed and included with any investigation into a theft or hijacking of a container or trailer. This is not intended to be all-inclusive, but rather guidance notes as to the investigator's responsibility and basic information required. Supplemental information should be provided, as may be warranted by the circumstances of the case and local conditions.

. GENERAL INFORMATION

- 1.1 Insured
- 1.2 Consignment
- 1.3 Invoice value: (As provided by the commercial invoice)
- 1.4 Bill of Lading
- 1.5 Marks
 - Describe packaging
 - Any descriptive markings or serial numbers
- 1.6 Name & Address of Shipper: (Location from where consignment was shipped.)
- 1.7 Date of Shipping
- 1.8 Name & Address of Consignee

- 19 Date of Scheduled Delivery
 - Was there a delay in the scheduled delivery and did this contribute to the loss?

. INVESTIGATION/FINDINGS

- 2.1 When was the incident reported and by whom?
- 2.2 Where did the incident occur?
- 2.3 Were there any witnesses? If so, obtain names and addresses.
- 2.4 What was stolen?
- 2.5 Was any portion of the consignment not stolen? If so, describe its condition and steps being taken to protect this cargo.
- 2.6 Identify the authorities to which the loss has been reported, including the names and addresses of any officers investigating this incident.
- 2.7 Has the carrier been placed on notice and who is their contact person?

